



Tilehouse Street Baptist Church

Upper Tilehouse Street
Hitchin
Hertfordshire, SG5 2EE

email: info@ths-baptist.org.uk
www.ths-baptist.org.uk

Tilehouse Street Baptist Church, Hitchin Privacy Notice for collecting contact information from church attendees

This privacy notice is an addendum to Tilehouse Street (THS) Baptist Church's main privacy statement and notices. The Charity Trustees of THS Baptist Church (as Data Controller) can be contacted by ringing 01462 456765 or emailing info@ths-baptist.org.uk.

We are collecting your name and contact details in order to fulfil our responsibility to provide a safe environment in which those attending THS Baptist Church can pray and worship during this COVID-19 recovery phase.

We will only use this information to contact you in the event that we believe you may have come into contact with a suspected case of COVID-19 at THS Baptist Church and it may be necessary to share your details with NHS Test and Trace if they are requested for contact tracing and the investigation of local outbreaks.

Your name and contact details will temporarily be securely stored in a password protected file on the church computer. They will be retained for a period of 21 days in line with government guidance and then disposed of within the following 7 days.

Please inform Revd. Jane Robson on 07947 135853 as soon as possible if you test positive for coronavirus or develop any of the following COVID-19 symptoms:

- A high temperature
- A new, continuous cough
- A loss or change to your sense of smell or taste

Data Protection legislation allows us to process this information as we regard it as being in the church's legitimate interest. The Information Commissioner's Office has published guidance on data handling during the pandemic.

Please see www.ico.org.uk/coronavirus for further information.